**Spring Fever in the Garden Vendor Criteria**

**This is a rain or shine event. There are no rain dates.**

Spaces will be 10 feet by 10 feet. We ask that you contain your products within the space allocated. You can purchase up to four spaces, if needed.

Fees are $200 per space with each additional space at $175. Fees are non-refundable unless we do not accept your application.

Since this is a garden show, all sales will be of plant, nature, garden related and horticultural items

The sale of tee shirts and drawings or raffle tickets by vendors and organizations is strictly prohibited. No tip or donation jars are allowed.

Set up times, space location and parking will be assigned and provided via email 2 weeks before the festival weekend. To keep this process timely, vendors must be punctual. Vendors arriving late will be unable to access their reserved space by vehicle. Late arrivals may be relocated and required to hand carry in their items to their space. *Late arriving vendors may risk not being invited back the following year.*

Vendors who do not set up on Saturday will not be allowed to set up and sell on Sunday. Vendors who do not show up the day of the event will risk not being accepted for future Spring Fever festivals.

Vendors must sell until 5 pm on Saturday and 4:00 pm on Sunday. Vendors wishing to stay open later on Saturday may do so.

Vendors will provide their own tents, tables and chairs. Additionally, all tents must have tie down weights for winds sustainable up to 40 MPH.

Please have signage on your booth.

Electricity and water can be provided. Please indicate on the application what you need. Generators are not allowed.

Each vendor is responsible for collecting and reporting their own sales tax at the event.

Vendors may not share booths with other vendors. We ask that all vendors be courteous to their neighbors. There will be no “hawking” merchandise on the street.

We encourage all vendors to monitor the weather on your cell phones for the two days of the festival. If inclement weather threatens, cover your goods, pull down the top of your tent, and seek shelter. It is imperative that there are sufficient weights on your tent(s).

Bloom & Grow will provide music via public address system. Please do not bring additional music or entertainment.

Security on Saturday night will be provided by the Winter Garden Police Department, but we cannot guarantee against theft or damage of items at the event

If you have requested a particular spot, we will try to work with you while keeping the best interest of the event in mind at all times.

**Vendor Breakdown On Sunday**

At 4:00 vendors must be in their booths and ready to pack up.

All vendors must sell until closing time of 4:00 pm. There will be no sales after that time.

No early breakdown allowed.

We encourage vendors to have help in packing up your goods.

Please fold tent and use the space for packing and stacking your goods. **Keep the street in front of your space clear for vehicles at all times.**

No vehicles will be allowed on the street when pedestrians are present. The city will release vendors **and** open the streets at 5:00 if all areas of the festival are clear of pedestrians, all tents are down, streets are clear of goods and passable for cars, etc.

If you are not in your booth during breakdown, we may have to move your goods to allow cars through the area. The city of Winter Garden and the Bloom & Grow Garden Society are not liable for any lost or damage merchandise.

**A map for Sunday Breakdown** **and pick up route for your tent and goods from Plant Street will be available Saturday morning.** Follow the map of how to get to your area of the street. You may walk goods to your car or truck before the streets are opened.

Bloom & Grow Garden Society is a designated 501(c)(3); Registration#:CH23240. A copy of the official registration and financial information may be obtained from the division of consumer services by calling toll-free within the state. Registration does not imply endorsement, approval, or recommendation by the state. 1-800-435-7352